



**ANIL NEERUKONDA INSTITUTE OF TECHNOLOGY & SCIENCES
(UGC AUTONOMOUS)**

(Affiliated to AU, Approved by AICTE & Accredited by NBA & NAAC with 'A' Grade)

SANGIVALASA-531 162, Bheemunipatnam Mandal, Visakhapatnam District

Phone: 08933-225083/84/87 Fax: 226395

website: www.anits.edu.in

Email: principal@anits.edu.in

No: ANITS/Gen-12/Meeting Notice/2017-18

Date: 07-03-2018

CIRCULAR

A meeting is convened with the members of IQAC Committee at 10:00 AM on 10-03-2018 in the conference hall to discuss the following agenda. All the committee members are requested to make it convenient to attend the meeting and also requested all the HoDs to attend the meeting.

Agenda:

1. Review on various activities – department wise since commencement of academic year 2017-18 till date
2. Perspective plan of each department with short, medium and long term goals
3. Status of e-learning through MOODLE:
4. NIRF data
5. AICTE project proposal under AQIS scheme - 2017-18
6. Status of paper publications in conferences & Journals with consolidated data for 2015-16, 2016-17 and 2017-18 (till date) and details
7. ANITS publications repository:
8. AICTE new curriculum
9. APSSDC skill excellence centre – ANITS:
10. Any other item

Principal
PRINCIPAL

To:

1. All the IQAC committee members
2. All the HODs – with a request to attend the meeting
3. IQAC Committee file

IQAC meeting minutes held on 10-03-2018 at 10:00 AM at conference hall

Meeting Agenda:

1. Review on various activities – department wise since commencement of academic year 2017-18 till date
2. Perspective plan of each department with short, medium and long term goals
3. Status of e-learning through MOODLE:
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5. AICTE project proposal under AQIS scheme - 2017-18
6. Status of paper publications in conferences & Journals with consolidated data for 2015-16, 2016-17 and 2017-18 (till date) and details
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9. APSSDC skill excellence centre – ANITS:
10. Any other item

Minutes of the meeting:

1. Review on various activities – department wise since commencement of academic year 2017-18 till date:
Various activities initiated and organized in the respective departments to enhance the skill sets of faculty, students and develop their interaction were reviewed. The committee also felt happy about the impact of various programs organized in the departments. It is also suggested focusing on the areas of scope for improvement and working on SWOT analysis for better results.
2. Perspective plan of each department with short, medium and long term goals:
The committee suggested all departments to identify their short term (1 year), medium term (3 years) and long term goals (5 years) and perspective plan and are requested to submit to the Principal's office within two weeks. The governing body members are very keen to have such plans for each department.. The perspective plan should be based on strategies like Curriculum, Teaching learning process, faculty contributions, Student contributions, Infrastructure and governance and the SWOT analysis of the department.
3. Status of e-learning through MOODLE:
The committee has appreciated various steps taken by department in using MOODLE as e-learning platform. The status of subject's creation, mapping and material uploading into

MOODLE software was discussed and it is advised to all the department HoDs to upload material and use effectively the MOODLE software to increase the scope of learning beyond the classroom. It also enable continuous engagement of students and also make them life-long learners.

4. NIRF data:

The members had a discussion on various parameters involved in NIRF ranking and also reviewed the ranking system for the year 2017. Various parameters of NIRF discussed are:

S. No.	Parameters	Sub-parameters	Marks	Weightage
1	Teaching Learning and Resources	a) Student strength b) Faculty student ratio c) Faculty qualification and experience d) Budget and utilization	100	0.3
2	Research and professional practice	a) Publications b) Quality of publications c) IPR and patents d) Projects and professional practice	100	0.3
3	Graduation outcomes	a) Placements, higher studies and entrepreneurships b) University examinations c) Median salary d) students admitted into top universities e) Ph.D. students graduated	100	0.2
4	Outreach and inclusivity	a) Students from other states and countries b) Women diversity c) Economically and Socially challenged students d) Facilities for physically challenged students	100	0.1
5	Perception	a) Employers and research investors b) Academicians c) Public perception d) Competitiveness	100	0.1

The HoDs are advised to provide the data and see that to leave no stone unturned to maximize the score

5. AICTE project proposal under AQIS scheme - 2017-18

All were informed about the AICTE notification for the applying for various schemes under AQIS and the schemes which are given below.

S No	Name of the scheme	Amount	Maximum proposal
Staff Development Schemes			
1	Seminar Grant	1 Lakh for National and 3 Lakhs for Intl	Maximum two proposals per institute per year including sanctioned but not completed
2	INAE (TRF) INDIAN NATIONAL ACADEMY OF ENGG. (TEACHERS RESEARCH FELLOWSHIP)	Scheme provides fellowship to Engineering Teachers for Doctoral Research in Central Laboratories in order to promote a research culture amongst the faculty in AICTE approved engineering institutions. Limit of funding is Rs. 5.7 lakh per scholar for three year.	
3	Faculty Development Programme	7 Lakhs (2weeks)	Maximum two proposals per institute per year including sanctioned but not completed
4	Adjunct Faculty	Total funding of Rs.6 Lakh at the rate of Rs. 1 Lakh per month, as salary including all expenses for each case.	
5	Teacher Traing Scheme	The scheme attracts bright UG/PG students to teaching profession by providing M. Tech/Ph. D Fellowships and assured job. The limit of funding Rs 2.5 Lakh per Institute and duration of project is 3 years.	
6	Travel Grant	1.5 Lakhs	No limit
7	AICTE-ISTE Orientation and Refresher Programme	3 Lakhs	
8	Short Term Training Programme	5 Lakhs (1 week programme)	Maximum 5 proposals from institute but max 3 will be sanctioned
9	Emeritus Professor	The Emeritus Professor (Distinguished Practicing Engineer) Fellowship intends to utilize the expertise of highly qualified and experienced superannuated Engineers who have made undoubtable, unchallengeable, unparalleled and exceptional contribution to the society in their respective fields in any discipline in engineering for the benefit of students/faculty of host institutes & of institutes located in the adjoining areas.	
Institution Level			
1	MODROBS	20 Lakhs	Maximum 3 proposals per institute per year including sanctioned but not completed
2	Skill and personality development scheme for SC / ST students	25 Lakhs	
Research and Innovations Promotion Scheme			
1	Research Promotion Scheme (RPS)	25 Lakhs	Maximum 3 proposals from institute but max 2 will be sanctioned
2	Entrepreneurship Development Schemes	10 Lakhs	Max 1 proposal

3	International Conference	5 Lakhs AICTE+ 5 Lakhs Institute + 5 Lakhs Sponsorship	Max 1 proposal
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All are requested to encourage faculty to apply in as many schemes as possible.

6. Status of paper publications in conferences & Journals with consolidated data for 2015-16, 2016-17 and 2017-18 (till date) and details:

The committee discussed on the status of paper publications in conferences and journals for the past three years. The overall status is found to be in an increasing pattern. The committee also advised faculty to improve the quality of publications published in journals.

7. ANITS publications repository:

The committee informed about the DSpace repository (open source ware) application to facilitate easy retrieval of faculty publications during inspections and reviewing the articles. Librarian is working on this portal and will be available for faculty to upload their publications individually or through department coordinator, when the application is ready.

8. AICTE new curriculum:

The committee informed that there are good chances of implementing the new AICTE curriculum and to be finalized in the coming BoS meeting. In this regard, HoDs are advised to prepare the complete program structure (UG and PG) and first year syllabus with 30% deviations. Uniformity across the courses must be maintained like 5 units in a course, adding Indian authored text books, 6 open electives for a program and total credits to be limited to 160 to suit the local conditions. They are also advised to identify the additional laboratory infrastructure and text books required according to the new curriculum. Prof. M.V Subba Rao is advised to design the induction program for 3 weeks for first year students according to the new curriculum.

9. APSSDC skill excellence centre – ANITS:

It has been informed that ANITS is recognized as Skill Excellence Center by APSSDC. Certified courses can be offered under this umbrella for both in house and outside students at a low cost. As a first step in the process, about 40 laptops were provided which are installed in the e-class room in CSE department which is allotted temporarily. HoDs are requested to go through the courses available in the list and encourage students to enroll for these courses during summer. The HoD has to

nominate one coordinator from each department and Mr Madan, Dean (T & P) will be the SPOC of the programme.


PRINCIPAL

Copy to:

1. Members of the IQAC committee
2. All HoDs
3. IQAC file



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No: ANITS/Gen-12/Meeting Notice/2017-18

Date: 12th September 2017

CIRCULAR

All the members of IQAC are requested to attend a meeting at 10:00 AM on 13-09-2017 in the conference. The agenda of meeting shall be

Agenda:

1. Discussion on Internal Audit reports
2. Any other item with the permission of the Chair


(Prof. T V Hanumantha Rao)

PRINCIPAL

To:

All HoDs
Convener of the IQAC committee
Master file

Copy to:

Directors & Deans – for information
File of Committees & Master file



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Minutes of the IQAC Committee meeting held at 10:00 AM on 13-09-2017 held in the conference hall, ANITS :

Item 1 : Discussion on Internal Audit reports

- The committees has reviewed the Internal Audit reports from various departments. The committee has approved to forward the same to respective departments after presenting them in HODs meeting.
- The committee felt that there is a need to enhance the knowledge levels of faculty on OBE. It is also suggested that as indicated in the IA report faculty should focus on research publication and research projects across all departments.

Item 2 : Any other item with the permission of the Chair

- The committee has suggested that it is advisable to take student feeded on facilities along with the feed back on academics. The proforma was approved.
- The status of faculty utilization of e-resources through Moodle was discussed. It is appreciated that majority of the faculty are uploading the lecture notes, assignments etc. The committee suggested that faculty should use the e-resources for organizing quiz , providing information beyond curriculum.


(Prof. T V Hanumantha Rao)
PRINCIPAL

To: All HoDs
Members of the committee

Convener of the committee
Directors & Deans – for information
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CIRCULAR

A meeting is proposed to be convened with the members of **IQAC Committee** at **10:30 AM on 24-06-2017** in the conference hall. All the committee members are requested to make it convenient to attend the meeting as per the schedule. The agenda of meeting shall be.

Agenda:

1. Finalization of Internal Audit proforma
2. Activities of IQAC for quality improvement
3. Any other item


(Prof. T V Hanumantha Rao)

PRINCIPAL

To:

All HoDs - with a request to arrange to circulate among the committee members

Convener of the committee

Directors & Deans – for information

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Item 1 : Finalization of Internal Audit proforma

- The committees has approved proforma for Internal Audit modifications and also finalized the dates of internal audit in various department. The list of inspection committee members was also finalized.

Item 2: Activities of IQAC for quality improvement

- The committee has reviewed the feed back taken from faculty on the facilities and suggested necessary remedies.
- The status of faculty utilization of e-resources through Moodle was discussed. It is appreciated that majority of the faculty are uploading the lecture notes, assignments etc. The committee suggested that faculty should use the e-resources for organizing quiz , providing information beyond curriculum.


(Prof. T V Hanumantha Rao)
PRINCIPAL

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